ADMINISTRATIVE - INTERNAL USE ONLY

STATINTL

NAME :

OFFICE : LOG/LSD

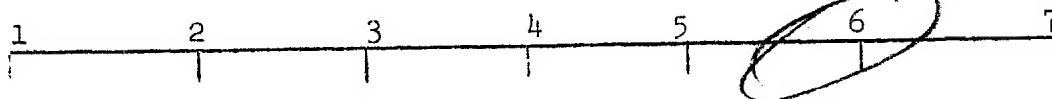ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

In order to enhance the usefulness of the Trends and Highlights
Course to you and future participants, a continuing process of evaluation
is necessary. We ask your cooperation in assisting us in keeping the
course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for
Administration careerists' knowledge and understanding of
current activities, problems and trends in the Directorate
and its various offices.

A. Please indicate on this numerical scale how well in your estimation,
the course has met its objective. (Number 1 is the lowest, number 7
is the highest.)

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    1         2         3         4         5        (6)        7
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B. What was the most useful segment of the program to you in your
present assignment? The least useful? Please describe how you
see the program benefiting you.

*I WORK IN A SERVICE ORIENTED OFFICE, AND
THIS COURSE GAVE ME A VERY DETAILED OVERVIEW
OF THE HIGH SPOTS OF THE DDA'S MISSION
AND VARYING OFFICE FUNCTIONS.*

(See Reverse Side)

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C. Did you feel the session on the Administration Directorate/
Management & Advisory Group (AD/MAG) was beneficial? Why?

YES, AS A COMMUNATION TOOL TO BE USED BY
STAFF EMPLOYEES.

D. Other Comments:

THE OVERALL CONTENT OF THE COURSE
WAS GREAT. I FELT IT RAN FAIRLY SMOOTHLY
IE; SEQUENCE OF SPEAKERS.

HOWEVER: I FEEL THIS SEMINAR
could be more affective if given at
the HQ Auditorum (Reason - ① AVAILABILITY
OF HIGHLY SOPHICATED AUDIO AND VISUAL
EQUIP. - ② DO NOT NEED TO MAKE

STATINTL LONG TRIP ▓▓▓▓▓▓▓ ③ - ▓▓▓▓▓ VERY, VERY /STATINTL
POORLY EQUIPT - ④ - THERE WAS A
GENERAL ATMOSPHERE THAT LED TO
(HEAVY DRINKING) IE: LATE) HOURS
AT POOL TABLE
0200, 0330, 0430

POOR SLEEPING CONDITIONS FOR THOSE
PARTICIPANTS WHO DID WANT TO SLEEP,
SO THAT THEY COULD BE ATTENTIVE TO
GUEST SPEAKERS - THE above conditions,
TO ME, ATLEAST - LEASENED THE VALUE OF
THE COURSE